The Supporter Agreement

Before signing this agreement please allow 48 hours ‘cooling period’, for thinking through the decisions made. Once completed, the participant will upload a copy in the About You section of their portfolio. The supporter should note that by completing this form they are consenting to the Education and Training Foundation contacting them during the supporting period.

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| **Introduction**  We are voluntarily entering into a supporting relationship from which we both expect to benefit. We understand each other’s expectations and have mutually agreed upon the following ground rules (terms and conditions) of our relationship. |
| **Confidentiality**  We understand we have great responsibility to build our relationship on trust, care and respect. We have a commitment to safeguarding issues, to the wellbeing of both participant and supporter, and to respecting the confidentiality of the information shared. We will not divulge information unless permission is given and we have also discussed the limits of confidentiality. |
| **Agreeing contact for professional discussion meetings**  We understand we will organise 3 sessions over a period of 6 months.  We share the responsibility for maintaining contact and of reviewing and rescheduling as necessary.  We agree to hold the session in an appropriate and mutually comfortable space that maintains our privacy and where our conversation cannot be overheard.  We agree the following methods of making contact eg email, Skype, phone  Email.………………………. Skype……………………… Phone……………………… Other……………………......  And on how the professional discussions will take place:  Face to face……………………………Skype……………………….Phone………………….. Other………………………….  We understand the length of the sessions will be up to one hour and will be held  where………………………………. when………………………………  We agree on the frequency (or not) of contact between professional discussions and how we might make contact (email/phone/text) concerning support issues. |
| **Managing boundary issues and distractions**  We understand the nature of this professional relationship and will stay mindful of maintaining confidentiality, objectivity and equal partnership. |
| **No-fault conclusion**  In the event of one of us believing it is no longer productive for us to continue, we agree to abide by one another’s decision. Should this happen, the relevant party agrees to inform the Foundation of their decision. |
| **Other ground rules (if any)** |

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| Signe  **Note to supporter**: by completing this form you are consenting to the Education and Training Foundation registering your details and communicating with you during the supporting period to provide professional formation updates and information about webinars. If you require any further details contact: technical@etfoundation.co.uk.  Signed:  Participant  Date  Supporter  Date  Email address |